

THE "CALL IN" PERIOD FOR THIS SET OF MINUTES ENDS AT 12 NOON ON WEDNESDAY 8 JULY 2016. MINUTE NO's 7 AND 8 ARE NOT SUBJECT TO "CALL-IN."

CABINET

MEETING HELD AT THE COMMITTEE ROOM, TOWN HALL, BOOTLE ON THURSDAY 26TH MAY, 2016

PRESENT: Councillor Maher (in the Chair)
Councillors Atkinson, Cummins, Fairclough, Hardy,
John Joseph Kelly, Lappin, Moncur and Veidman

ALSO PRESENT: Councillor McGuire

1. APOLOGIES FOR ABSENCE

No apologies for absence were received.

2. DECLARATIONS OF INTEREST

No declarations of any disclosable pecuniary interest were received.

3. MINUTES OF PREVIOUS MEETING

Decision Made:

That the minutes of the Cabinet meeting held on 7 April 2016 be confirmed as a correct record.

4. PRE-PAID CARDS SOLUTION

The Cabinet considered the report of the Head of Commissioning Support and Business Intelligence on proposals to commence a procurement exercise for the provision of a Pre-Paid Card service. The report also included details on the outcome of the Pre-Paid Card pilot and proposals for the subsequent implementation of a Pre-Paid Card service should approval be given to procure.

Decision Made: That:

- (1) approval be given to the commencement of a procurement exercise for a Pre-Paid Card service for a period of three years, plus two one-year extension options, utilising an existing framework operated by Surrey County Council as the mechanism to procure the service;
- (2) the criteria for the evaluation of tenders received in the procurement exercise be approved;
- (3) the Cabinet Member – Adult Social Care be granted delegated authority to award a contract, following the procurement exercise;

- (4) Officers be authorised to include other Liverpool City Region Local Authorities in the procurement exercise, subject to them having secured the necessary agreement to participate;
- (5) Officers be authorised to provide the commissioning and procurement support, set out in paragraph 5.2 of the report, to other Liverpool City Region Local Authorities who may wish to implement a Pre-Paid Card Service in the future;
- (6) with regard to the implementation of a Pre-Paid Card service for Direct Payments recipients, approval be given to:
 - (a) service users not been charged for the use of a Pre-Paid Card, aside from them being charged for the costs associated with replacing any lost or stolen cards;
 - (b) the use of a Pre-Paid Card becoming the 'default' mechanism used by Sefton Council to make and administer Direct Payments;
 - (c) all existing Direct Payment Service Users been engaged with regard to transferring their Direct Payment onto a Pre-Paid Card within an agreed timeframe;
 - (d) A project team been established to manage the change detailed in point (c) above; and
- (7) Officers be authorised to investigate and if appropriate implement Pre-Paid Cards for use in other Council service areas.

Reasons for Decision:

The Council had undertaken a successful pilot of a Pre-Paid Card service, in relation to Social Care Direct Payments, which had highlighted significant benefits both to Sefton Council and to Service Users, together with ensuring that the actions detailed within the *Direct Payments Strategic Plan* (approved by Cabinet on 4 February 2016) are met. Following this Pilot it was recommended that a procurement exercise be undertaken, utilising an existing framework in place (operated by Surrey County Council), for the commissioning of a permanent Pre-Paid Card service in Sefton.

The existing framework would be used as it contains providers/suppliers who operate in the market and who would tender for services as part of an alternative procurement exercise. Sefton would also be able to utilise existing tendered costs within the framework. In addition, should other Liverpool City Region Local Authorities be in a position to also procure a Pre-Paid Card service at the same time as Sefton, then they can be included in the procurement exercise and also realise the benefits of the framework.

The framework also offers benefits with respect to Sefton being able to utilise existing agreements and processes for the evaluation of tenders. The framework also allows scope for Sefton to amend the service specification and tender evaluation criteria in order to ensure that any Pre-Paid Card service procured meets Sefton's requirements.

In addition, the pilot has identified that Pre-Paid cards could be implemented in other service areas, aside from Adults and Children's Direct Payments, which in turn may deliver greater efficiencies and improved ways of working. Such areas could include;

- Respite
- Carers payments
- Care Leavers payments
- Foster Care payments
- Emergency and discretionary payments
- Expenses and Petty Cash
- Council Tax
- Housing Benefit

Alternative Options Considered and Rejected:

The following options were considered and rejected;

1. **Maintaining the status quo** – this was not considered a viable option due to issues identified with existing systems and working practices. The Pre-Paid Card pilot has highlighted significant benefits and outcomes for both Sefton Council and Service Users.
2. **Commissioning via a Sefton only formal tender exercise (above EU spend threshold)** – this option was rejected as it has been identified that any procurement exercise would attract the same suppliers currently on the Surrey County Council framework and therefore would not offer any significant benefits, including cost savings as tendered supplier rates are unlikely to be lower than those detailed within the framework.
3. **Commissioning via the establishment of a Framework with other Liverpool City Region (LCR) Local Authorities** – at this present time this is not considered a viable option as not all Liverpool City Region authorities have received approval via their own decision making processes to implement a Pre-Paid Card service. As with option 2 above, this exercise would be unlikely to attract any suppliers who are not currently part of the Surrey County Council Framework.

5. APPOINTMENTS TO OUTSIDE BODIES 2016/17

The Cabinet considered the report of the Head of Regulation and Compliance which sought the appointment of Council representatives to serve on Outside Bodies set out in the report for 2016/17, or for periods longer than one year. Details of the proposed representation on Outside Bodies were set out in the report.

Decision Made: That:

- (1) the following Members be appointed to serve on the undermentioned Outside Bodies for 2016/17:

<u>ORGANISATION</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>REPRESENTATIVE(S)</u>
British Destinations	1	Cabinet Member - Regeneration and Skills (Cllr Atkinson) or nominee
Committee in Common – Healthy Living Programme	1	Cabinet Member – Health and Wellbeing (Cllr Moncur)
Formby Pool Trust - Board	2	Cllr Page and Head of Locality Services – Provision (Andrew Walker)
Frank Hornby Trust	1	Cllr Owens
Joint Health Scrutiny Committee (where 3 or less local authorities request the scrutiny of a substantial variation to a service)	3	Chair (Cllr Page) and Vice Chair (Cllr Dams) of the O & S Committee (Adult Social Care and Health) and one Lib Dem Member (Cllr Dawson) (Lab 2 / Lib Dem1 / Con 0 / Ind 0)
Joint Health Scrutiny Committee (where 4 or more local authorities request the scrutiny of a substantial variation	2	Chair (Cllr Page) and Vice Chair (Cllr Dams) of the O & S Committee (Adult Social Care and Health)

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to a service)

Liverpool City Region Child Poverty and Life Chances Commission	1	Cabinet Member – Children, Schools and Safeguarding (Cllr John Joseph Kelly)	
Liverpool City Region Employment and Skills Board	1	Cabinet Member - Regeneration and Skills (Cllr Atkinson)	
Liverpool City Region Housing and Spatial Planning Board	1	Cabinet Member – Communities and Housing (Cllr Hardy) (Substitute: Cabinet Member – Planning and Building Control – Cllr Veidman)	
Liverpool City Region Local Enterprise Partnership Board	1	Leader of the Council (Cllr Maher)	
Liverpool John Lennon Airport Consultative Committee	1	Cllr Roche (Substitute: Cllr Dams)	
Local Government Association General Assembly	1	Cllr Maher (5 votes)	
Local Solutions	1	Cllr Roche	
Mersey Forest Steering Group	1	Cllr Kevin Cluskey	
Mersey Port Health Committee	6	<u>Member</u> Cllr Burns	<u>Substitute</u> Cllr Linda Cluskey
		Cllr John Kelly	Cllr Brenda O'Brien

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Cllr Page Cllr Anne
Thompson

Cllr Roche Cllr
Robinson

Cllr Weavers Cllr Jo
Barton

Cllr Bill Cllr Lynne
Welsh Thompson

(Lab 4 / Lib Dem 2 / Con 0/
Ind 0)

Merseyside Community Safety Partnership	2	Cabinet Member - Communities and Housing (Cllr Hardy) and the Head of Communities (Andrea Watts)
Merseyside Pension Fund Pensions Committee	1	Cabinet Member – Regulatory, Compliance and Corporate Services (Cllr Lappin) or nominee
Merseyside Playing Fields Association	1	Cllr Cummins (Substitute: Cllr Moncur)
North West Older Peoples Network	1	Cabinet Member – Adult Social Care (Councillor Cummins)
North Western Local Authorities’ Employers’ Organisation	1	Cabinet Member – Regulatory, Compliance and Corporate Services (Cllr Lappin) (Substitute: Cllr Moncur)
PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	1	Cabinet Member – Locality Services (Councillor Fairclough) (Substitute: Councillor Veidman)

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Sefton Coast Partnership Board	3	Cabinet Member – Locality Services (Cllr Fairclough) and Councillors Booth and Dutton
Sefton Council for Voluntary Service	3	Cllrs Grace, Pullin and Robinson
Sefton Cycling Forum	2	Cllrs Kevin Cluskey and Weavers
Sefton Education Business Partnership	3	Cabinet Member - Children, Schools and Safeguarding (Cllr John Joseph Kelly) and Cllrs Keith and Moncur
Sefton New Directions Limited Board	3	Cllrs Brennan and John Joseph Kelly and Chief Executive (Margaret Carney)
Sefton Sports Council	3	Cabinet Member – Health and Wellbeing (Cllr Moncur), and Cllrs Cummins and Weavers
Southport Pier Trust	3	Cllrs Ball, Byrom and Hands
Standing Advisory Committee for Religious Education (SACRE)	3	Cllrs Grace, Keith and Pitt
The John Goore Charity, Lydiate	1	Cllr Sayers
Trans Pennine Trail Members Steering Group	2	Cabinet Member – Locality Services (Cllr Fairclough) and Cabinet Member - Planning and Building Control (Cllr Veidman) or their nominees

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OFFICER 1 Chief Executive (Margaret
APPOINTMENTS Carney)

One Vision Housing
Shareholders 1 Chief Executive (Margaret
Meetings Carney)

Southport Business
Improvement District
Board

(2) in relation to those appointments for a longer period than one year, the following persons be appointed to serve on the Outside Bodies indicated:

<u>ORGANISATION</u>	<u>NUMBER OF REPRESENTATIVES</u>	<u>REPRESENTATIVE(S)</u>	<u>TERM OF OFFICE EXPIRES</u>
Canal and River Trust – North West Waterway Partnership	1	Councillor Lappin	15.3.2019 (3 year appointment)
Merseyside Strategic Flood and Coastal Risk Management Partnership	1	Councillor McKinley (Deputy representative – Councillor Atkinson)	31.5.2017 (4 year appointment)
North West Reserve Forces and Cadets Association	1	Councillor Byrom	31.5.2017 (3 year appointment)
North Western Inshore Fisheries and Conservation Authority	2	Cllr Owens or nominee and Coast and Countryside Services Manager (David McAleavy)	31.5.2020 (4 year appointment)
South Sefton Development Trust (Regenerus)	1	Councillor Fairclough	30.5.2018 (3 year appointment)

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CHARITIES:

Ashton Memorial Fund, Formby	1	Councillor Page	31.5.2019 (4 year appointment)
Consolidated Charities of Thomas Brown and Marsh Dole	2	Councillor Webster Councillor Pitt	26.6.2018 26.6.2020 (4 year appointment)
Halsall Educational Foundation	1	Cllr Grace	31.5.2018 (year appointment)

NHS
FOUNDATION
TRUST
GOVERNING
BODIES

Aintree University Hospital NHS Foundation Trust Council of Governors	1	Councillor Cummins	31.5.2018 (3 year appointment)
Liverpool Women's NHS Foundation Trust Council of Governors	1	Councillor Spencer	30.9.2017 (3 year appointment)
Mersey Care NHS Foundation – Council of Governors	1	Councillor Webster	1.5.2019 (3 year appointment)

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Southport and Ormskirk Hospital NHS Trust – Shadow Council of Governors	1	Councillor John Joseph Kelly	31.9.2017 (3 year appointment)
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SCHOOL GOVERNING BODIES

Clarence High School, Formby	1	Councillor Grace	31.5.2019 (3 year appointment)
Peterhouse School, Southport	1	Cllr Hands	31.7.2019 (3 year appointment)

Reasons for Decision:

The Cabinet has delegated powers set out in Paragraph 41 of Chapter 5 in the Council Constitution to appoint the Council's representatives on Outside Bodies.

Alternative Options Considered and Rejected:

None.

6. THE FUTURE PROVISION OF FINANCE AND INFORMATION SERVICES

The Cabinet considered the report of the Chief Finance Officer on proposals to conduct a commissioning process to establish the sourcing strategy for financial and human resource transactional services and ICT services which are currently provided through a partnership agreement with arvato.

Decision Made: That:

- 1) it be noted that the contract period ends on 30 September 2018 and that the Council needs to determine its new requirements from that date;
- (2) approval be given to the procurement of consultancy support to prepare the sourcing strategy in preparation for the provisioning of these services;

- (3) it be noted that the partnership agreement with arvato will continue until 30 September 2018, and that staff engagements will take place accordingly;
- (4) the Head of Corporate Resources be authorised in consultation with the Cabinet Member (Regulatory, Compliance and Corporate Services) to negotiate any interim arrangements to safeguard the continuity of services in the best interests of the Council as required; and
- (5) it be noted that the sourcing strategy, along with a detailed procurement and implementation plan will be reported to Cabinet for appropriate decision making in the latter part of 2016.

Reasons for Decision:

To ensure that the Council reviews the future strategic needs of the organisation, in line with the Council priorities, the future resource plans and the development of new partnership working and service plans. The current contract with arvato runs until September 2018 and discussions between the Council and arvato have taken place, in line with the contract extension clauses. Both the Council and arvato agreed that the current contract is not appropriate in its current form to meet the future needs of the Council. This strategic review will be timely before formal procurement decisions are made in the Spring of 2017. The target date to have all commissioning in place and implementation underway is September 2017 to allow one year for a smooth implementation phase prior to October 2018.

Alternative Options Considered and Rejected:

None. The current Partnership Agreement with arvato has provision to extend the existing configuration of services for up to five years. However the needs of the Council have changed very significantly since the specification was prepared in 2007/08 and is no longer appropriate given the Council's financial position or its future priorities. The scale and scope of the changes required in the future are likely to be significant and could be open to legal challenge if the commissioning was not subject to future competition opportunities.

7. PUBLICATION OF PROPOSED MODIFICATIONS TO THE SEFTON LOCAL PLAN

The Cabinet considered the report of the Chief Executive which provided details of the key issues arising from the receipt of the Inspector's Initial Findings on the Local Plan, and sought approval to publish the proposed Modifications for 6 weeks consultation, alongside the Sustainability Appraisal and the Habitats Regulations Assessment of the Local Plan (Modifications). Any comments received would be submitted to the Inspector following the conclusion of the consultation period.

Decision Made:

That the Council be recommended to:

- (1) note the key issues arising from the Inspector's Initial Findings;
- (2) accept the Inspector's Initial Findings as the basis for preparing Modifications to the Local Plan;
- (3) authorise the publication of the Modifications (both Main and Additional Modifications) for comment, alongside the Sustainability Appraisal and the Habitats Regulations Assessment of the Local Plan (Modifications);
- (4) grant delegated powers to the Chief Planning Officer, in consultation with the Cabinet Member - Planning and Building Control, to make minor editorial changes and any changes required by the Planning Inspectorate or as a result of changes to Government guidance to the Modifications before they are published; and
- (5) following the end of the consultation period, authorise the proposed Modifications to be submitted to the Inspector appointed by the Secretary of State to examine the Sefton Local Plan, together with all comments received.

Reasons for Decision:

To brief Members on the issues arising from the Local Plan Inspector's Initial Findings, and to seek approval to publish the proposed Modifications to the Local Plan for consultation, alongside the Sustainability Appraisal and the HRA of the Local Plan (Modifications).

Alternative Options Considered and Rejected:

None. This is a statutory process that has to be followed as part of the process of securing a 'sound' Local Plan which the Council can adopt.

8. CHIEF FINANCE OFFICER - MARGARET RAWDING

The Chair reported that this would be the last Cabinet meeting that the Chief Finance Officer, Margaret Rawding would be attending before she retires on 21 June 2016.

He referred to the hard and dedicated work she had undertaken for Sefton Council over the past five years and indicated that Margaret was very well respected by Councillors and Officers as a very professional officer who always strived to deliver the best possible services.

Decision Made.

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That the Chief Finance Officer, Margaret Rawding be thanked for her sterling work for Sefton Council over the last five years and best wishes be extended to her for the future.